



Bradford District Assembly
the voluntary and
community sector together

Forum/Assembly Representative Feedback Report

Please provide a brief summary of meetings you have attended on behalf of the Assembly/VCS Forum. This report will be used to inform the Assembly Steering Group/Forum that you represent. The information contained within it will be posted on the Bradford Assembly website www.bradfordassembly.org.uk. If you wish to report on something confidential, please **mark this clearly**.

Return your completed form to wendy@cnet.org.uk

Name of Representative	Paul Stephens
E mail / contact details	pauls@cabad.org.uk
Title of the board / group you sit on	Integrated People Board (IPB)
Date the meeting took place	2 nd December 2021
Date of next meeting	6 th January 2022
Did you receive the meeting papers in time to have a pre-meeting?	I received papers but did not have a pre-meeting.

1. What was the purpose of the meeting?

This was the regular IPB monthly Board meeting

This Board was previously called the Integrated Workforce Programme Board (IWPB). This Board now reports to the Health and Social Care Economic Partnership (HSCEP) Board.

2. Main areas of discussion (bullet points).

Nadia Hussain and Paul Casson updated on the **West Yorkshire Inclusive Recruitment Toolkit**. Connections will be made outside of the meeting to share development and materials and there is work going on to look at applying this across a range of characteristics. The Integrated People Board (IPB) stated that they would like to Bradford, District and Craven (BD&C) to be involved in testing the materials for the toolkit and approach. It will be located in the IPB programme of work and priorities to lend extra weight and to achieve our ambition. I agreed to talk with Nadia to see how this can benefit the VCSE and join a sub-task and finish group to work on this.

Andrew Broadhead presented on **Initiating BD&C Place based learning needs analysis**. This focused on the Bradford and Craven Place approach for investment and development. Maureen Goddard, System Workforce Advisor & Place Lead, will act as a channel for the LNA coming out from BD & C and the reference group, but she is keen to ensure there is good representation to enable this to happen in a meaningful way. Maureen commented this is in its early stages and the process is just being set up to nominate people for a BD & C LNA reference group. There are programmes sitting across West Yorkshire that we can join up with and need to

ensure there is representation across the various footprints. Andrew Broadhead commented that it is going to evolve over the next 2 years but asked if the VCS has any priorities that can be articulated through people plans that at least some high-level learning needs can be fed into Maureen. I agreed to pass this on to the VCSE through the VCS Assembly, Health and Care Forum.

Sam Kelly provided an update on the **West Yorkshire Fellowship**, which has been operational for one year and updated for the Bradford and Craven area and West Yorkshire as a whole. Out of 18 applicants, 13 were interviewed and 11 successful – 7 from Bradford District and Craven. The programme is being evaluated and will be shared once completed in mid-December. A paper recently went to the People Board around the Future of Fellowship.

3. Were there any discussions or decisions which you feel you had particular impact or influence on?

There were discussions around the role of the VCSE in the first two presentations and I was able to encourage the involvement of the VCSE. I will contact Nadia Hussain about how the Inclusive Recruitment Toolkit can be used by the VCSE. There may be opportunities for other VCSE people to become involved.

Andrew Broadhead asked if the VCS has any priorities that can be articulated through people plans highlighting some high-level learning needs. **Have learning needs for the VCSE Health and Care sector been discussed?**

Further note:

- My role on the Board has been lead in Work Programme 4 – Developing a shared culture of integration and system wide working, although changes with the ICP. As part of the Integrated Care System development process, Bradford District & Craven have set up a number of working groups and Dawn Clissett is leading on Leadership and Behaviours. This group has a number of sub-groups. Because I was leading on one of the IPB work stream that is exploring values and behaviours across the system, I have been asked to lead on the Act As One Values and Behaviours Task and Finish Group and therefore sit on the Leadership team.
- The IPB has responsibility for developing the People Plan for Bradford District and Craven, and various people are taking a lead of the 4 areas of the plan. I have been asked to join the **Looking After Our People Leadership Group** as a temporary measure. Maureen Goddard is leading a discussion on representation from System partners in this work stream, shortly they will be looking for a VCS representative, but I am happy to cover this role at the moment.
- I also link with the Aging Well Transformational programme.