



Bradford District Assembly  
the voluntary and  
community sector together

## Forum/Assembly Representative Feedback Report

Please provide a brief summary of meetings you have attended on behalf of the Assembly/VCS Forum. This report will be used to inform the Assembly Steering Group/Forum that you represent. The information contained within it will be posted on the Bradford Assembly website [www.bradfordassembly.org.uk](http://www.bradfordassembly.org.uk). If you wish to report on something confidential, please **mark this clearly**.

**Return your completed form to [wendy@cnet.org.uk](mailto:wendy@cnet.org.uk)**

Name of Representative	<b>Tina Butler</b>
E mail / contact details	<a href="mailto:Tina.Butler@relatebradford.com">Tina.Butler@relatebradford.com</a>
Title of the board / group you sit on	<b>BDCFT Council of Governors</b>
Date the meeting took place	<b>16 July 2018</b>
Date of next meeting	<b>13 December 2018</b>
Did you receive the meeting papers in time to have a pre-meeting?	<b>NA</b>

### 1. What was the purpose of the meeting?

- Away day workshop: Priorities for the Trust
- Council of Governors: Private meeting followed by the Public meeting

### 2. Main areas of discussion (bullet points).

Away Day: Focussed around priorities for the Trust; Workforce, Quality Improvement, System Development and the Organisational Strategy

- Private meeting to discuss recruitment of the non-executive directors/performance evaluation of the chair and a review of allowances for non-executives and chair
- Public meeting (papers on BDCFT website)

### 3. Were there any discussions or decisions which you feel you had particular impact or influence on?

I felt I was able to contribute well at the away day workshop.

On my induction (20 September), the chair fed back to me that the Trust is keen to work with the VCS, to feed messages back into the assembly and vice versa, to hear from the assembly and to have a strong and effective collaborative working relationship.

There has since been a brief meeting (18 October) to discuss and approve the appointments of the non executive directors.